



Spirometry Implementation Competency Documentation

Name _____ Site _____ Date ____ / ____ / ____

Rating Scale

S = Successful

NS = Not Successful

Task	Score	Comments
Performs volume calibration (if applicable)		
Enters patient data into computer/spirometer		
Prepares the patient by having him or her in a seated position		
Explains and demonstrates spirometry		
Gives useful feedback to the patient based on the patient maneuvers		
Gets patient to perform the technique correctly and give his/her best effort		
Has a clear understanding of the reliability of the test with respect to acceptability and reproducibility		
Obtains repeatable and acceptable values from the patient		
Transfers the spirometry values into the medical record correctly, noting any unique situations		

Quality Control Coordinator's Signature _____ Date _____

Staff Member's Signature _____ Date _____